

Wicomico Public Libraries
Board of Trustees Bimonthly Meeting
Tuesday, August 16, 2022 at 4:p.m.

In Attendance: Audrey Orr, Michele Schlehofer, PhD, George Demko, PhD, Farah Yahya, Chip Dashiell, Esq., Pattie Tingle, Ryan Bass, Brian Bergen-Aurand, PhD, John Cannon, County Council and Angela Blake, City Council.

Staff in Attendance: Seth Hershberger, Cheryl Nardiello and Bobbi Schreiber

Previous Minutes: Dr. Demko made a **Motion** that the minutes of the June meeting be approved after the correction a typo. Ms. Yahya seconded the motion and it was unanimously approved. **Reports:** Ms. Orr went through the **Consent Agenda Reports: Donations, Statement of Financial Position, Statistical, Grant/Outreach, Communications/Programming** asking if there were any questions on each, individual report. Mr. Dashiell made a **Motion** to approve the **Consent Agenda**; it was seconded by Mr. Bass and was passed.

In the **Friend's Report**, Ms. Yahya informed the Board of the upcoming Book Sales sponsored by the Friends, one later this month and another in early December. The friends have been meeting to discuss Light of Literacy Awards which will take place on May 18th, 2023

Seth explained the **Director's Report**. Cheryl delivered the **Head Administrator's Report** and the **Budget Report** for June and July and the final budget proposal for fiscal year 2023. Mr. Dashiell made a **Motion** to approve the Budget for 2023, Dr. Bergen-Aurand seconded it and the motion was passed.

John Cannon reported on the **County Council** who has been following the progress of Talkie Communications as they install high speed internet throughout the County.

Angela Blake brought news from the **City Council** that she has been following up on our inquiry to reduce the cost of parking for the Library employees and she has a plan on how to move forward.

Old Business: Seth explained the **Facilities Master Plan** that was created for the Library by HBM Architects; this report is required in order to apply to the State for library capital funds. The **Sarbanes Furniture project** is scheduled to begin the week of October 24^h. The Mobile Learning Lab will have a **Ribbon Cutting Ceremony** at the Wicomico County Fair on Saturday, August 20th and the **Library Locker** (kiosks) project is proceeding as planned. Our Library **Website** is in the process of being upgraded and is expected to be completed by January of 2023.

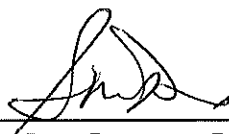
New Business: Ms. Orr described each **Committee** and additional assignments that are included within the Board of Trustees. She also confirmed the **Meeting Schedule** of the full board and also the Executive Committee, which meets on opposite months, will continue this year the same as they have in the past. The Board reviewed the **Fines and Fees Policy** as described in the Board Packet and Dr. Bergen-Araund made a **Motion** to approve the Policy. It was seconded by Mr. Bass and was passed unanimously. Seth explained the changes in the **Library Card Policy**; Dr. Demko brought a **Motion** to approve these changes, Ms. Yahya seconded the motion and it was passed. Next, the changes to the **Borrowing Policy** were discussed and Mr. Dashiell made a **Motion** to approve these changes. Dr. Schlehofer seconded the motion and it passed unanimously. Seth explained in detail the new policy regarding the **Reserve Fund Balance**; Mr. Dashiell brought a **Motion** to approve the policy, it was seconded by Dr. Bergen-Aurand and approved by all. The last of the new business was a discussion of the proposed **EDI Statement**. On discussion the Board agreed to return the statement to the EDI committee for revision and to hold a special meeting in September to review the statement again and vote on its approval.

Meeting Adjourned for a closed session, by consensus, at 6:30 pm

The **Closed Session** is closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland- Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee or official over whom it has jurisdiction.

Next Meeting will be Tuesday, October 18 at 4:00 p.m.

Respectfully Submitted:



Dr. George Demko, Secretary