



Display Application & Release Form

Wicomico Public Library welcomes local artists, photographers and others to exhibit their work in the Library.

A copy of the *Display Policy* can be obtained at the Reference Desk at the Downtown Library at the web addresses below. Completed applications may be mailed, submitted in person or emailed to the Library. Applications must be accompanied by a CD, attached file of jpeg images containing a sampling of artwork to be exhibited /displayed or a link to a website where samples of the artist's work can be viewed.

Exhibitors will include one small sign (8 ½ x 11 inches) on the wall of the exhibit/display area indicating the artist's name(s) and contact information. Prices may be posted on items while on display; however the Library will not act as a sales agent for items while on display. Items sold during the exhibit/display may not be removed before the exhibit's closing date.

The exhibitor is responsible for the set up and removal of the exhibit/display in a timely manner. Exhibitors assume responsibility for any damage to Library property resulting from their use of Library facilities, and charges will be assessed by the Library. Wicomico Public Library reserves the right to dismantle an exhibit that has been left past the assigned display time.

Name _____ Email _____

Address _____

City _____ State _____ Zip _____ Phone _____

Briefly describe the exhibit/display and the number of works to be exhibited / displayed.

Have you included a CD showing the types of works to be displayed? _____

OR

Is there a website/link that you can provide that would display a sample of your work?

Which date you wish to reserve the exhibit area (length of 3 weeks)

Preferred Month _____ Year _____

Any date after _____ (no longer than 18 months from current date)

Or First Available Date _____

Dates will be confirmed by the Library via email or regular mail. Dates are not considered scheduled until you receive confirmation from the Library.

I have read, understood and agreed to abide by Wicomico Public Library's Display Policy and the guidelines set form on the Art Exhibit/Display Application & Release.

I agree to assume full responsibility for my exhibit and to ensure that it is set up and removed on the agreed upon dates.

I understand that should I fail to fulfill my exhibition space without notice, I may lose the right to display artwork in the future.

I understand that in offering my works of art to be exhibited / displayed in the Library, that I release Wicomico Public Library, their Board of Trustees and Wicomico County from any liability for injury or damages, destruction, loss or theft of item(s) that may occur during the exhibit/display period or during installation or removal or exhibit/display.

Signature of Applicant _____ Date _____

Signature of co-applicant _____ Date _____

Staff Use Only

Exhibit Dates: From _____ To _____

Staff Initials _____