

**Wicomico Public Libraries
Board of Trustees Bimonthly Meeting
Tuesday, April 19, 2022 at 4:p.m.**

In Attendance: Audrey Orr, Chip Dashiell, Esq, Karen Treber Esq, George Demko, PhD, Scott Duncan, PhD, Farah Yahya, Michele Schlehofer, PhD, Richard Keenan, PhD, Brian Bergen-Aurand, PhD, Maida Finch, PhD, John Cannon (County Council Representative)

Staff in Attendance: Seth Hershberger, Cheryl Nardiello, Bobbi Schreiber, Barb Graham, Sandra Audia

Our newest employee, Sandra Audia was presented to the board in the position of Marketing & Communications Manager and she said a few words of introduction. Barb Graham, the Manager of the Children's Department at the Sarbanes Branch, was honored by the Board because she is retiring after 25 years of working at the Library.

Previous Minutes: Mr. Dashiell made a **Motion** to approve the minutes from the meeting of February 15 2022, Ms. Treber seconded the motion and it was approved by all.

Ms. Orr went through the **Consent Agenda Reports: Statement of Financial Position, Donations, Statistical, & Grant/Outreach**, asking if there were any questions on each individual report. Dr. Keenan made a **Motion** to approve the **Consent Agenda**; it was seconded by Dr. Finch, and was passed.

Reports: Dr. Keenan discussed the upcoming book sale and the sale of book related merchandise beginning at the book store, in the **Friends** report. Ms. Farah Yahya will be taking over as Chairperson of the Friends committee because Dr. Keenan will be exiting the board.

Dr. Schlehofer reported that the **EDI Committee** is close to presenting a draft of a new EDI Statement for the Library.

Dr. Canopii was not able to attend the meeting, so Ms. Orr explained that the **Nominating Committee** has chosen two Candidates to be presented to the County Council for approval.

Dr. Finch made a **Motion** that the Board approve Ryan Bass's presentation to the County Council, Dr. Keenan seconded the motion and it passed unanimously. Mr. Dashiell made a **Motion** that the Board approve Pattie Tingle's presentation to the County Council, Dr. Demko seconded the motion and it was passed.

Seth reviewed the **Director's Report** and Cheryl explained the **Head Administrator Report** and February and March **Budget Reports**. Dr. Demko made a **Motion** to approve the **Budget Reports**. It was seconded by Dr. Duncan and passed unanimously.

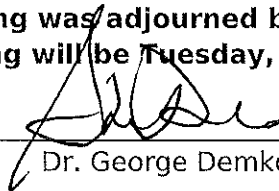
John Cannon talked about the debates over salaries for the County in the **County Council Report**. He also gave some details about the creation of the Police Accountability Board.

Old Business: The **2023 Budget** remains the same as in the previous board packet and the final draft will be voted on in the next meeting. After some discussion of the **Strategic Plan 2022-2024**, Dr. Keenan proposed a **Motion** that it be approved. It was seconded by Dr. Finch and approved unanimously. Seth explained the **Library Kiosks MOU's** and what is needed from the Board to get everything started with them. Dr. Bergen-Aurand made a **Motion** that the Board approve the MOUs with the Town of Sharptown and with the Centre at Salisbury, Dr. Keenan seconded and it passed unanimously. They should begin operation on July 1, 2022. Seth and Ms. Orr gave an update on the activities and changes happening with the **Regional Resource Center**.

New Business: Dr. Duncan made a **Motion** to **reallocate \$129,434 of projected budget savings** to other lines where these funds can be used before the end of the fiscal year. Dr. Finch seconded the motion and it was approved by all. Seth explained where the Library is in regards to the **CIP** and where he would like to go in the near future, specifically where Pittsville is concerned. Dr. Demko proposed a **Motion** that \$322,500. be transferred from the **Reserve Fund Balance** to the Capital Improvement Fund to help toward new carpet and the renovation of bathrooms at the Paul S. Sarbanes Branch, Dr. Keenan seconded the motion and it was approved. Dr. Bergen-Aurand made a motion to approve the addition of a new paid holiday, specifically **Native American Heritage Day** which is celebrated on the day after Thanksgiving annually. Ms. Treber seconded the motion and it passed unanimously.

The meeting was adjourned by consensus at 6:20 p.m.
Next Meeting will be Tuesday, June 21, 2022 at 4:00 p.m.

Respectfully Submitted:



Dr. George Demko, Secretary