

Wicomico Public Libraries
Board of Trustee Meetings Minutes
September 24th, 2020
4pm – 4:20 pm

Start time: 4:02 pm

In Attendance Via Zoom: Charles Dashiell, George Demko, Michele Canopii, Richard Duvall, Audrey Orr, Maida Finch, Scott Duncan. Richard Keenan joined in as the session was ending and will attend the closed session.

Staff in attendance via Zoom: Cheryl Nardiello

Previous Minutes:

Review of the August 18, 2020 meeting minutes. **Motion to Approve:** Audrey Orr. **Seconded by:** Charles Dashiell. **Motion Approved.**

Reports:

Phase 3 Re-opening – Board had a chance to review. Cheryl Nardiello went over changes that had changed since the original notes had been sent to the Board. The changes were that the requirement of mask were changed from age 2 to age 5 per Governor recommendations. Project Read will be using the Wor-Wic side of the Library. The learners and coaches will come in the yellow door. They will be using meeting rooms 5, 6, and 7 for tutoring. They will be doing the same safety precautions such as filling out the questionnaire that the staff has been doing and the customers will be filling out when they come in the building. The other branches will be using the same questionnaire. There will be one on one tutoring for Project Read. There was a question from George Demko about who was running Project Read and it is Wynnette Curtis. Richard Duvall asked if we were still using the thermometer on the head and the answer was that the Health Department just required us to use the 3 questions on the sheet. Pittsville will start Phase 3 October 1st, Centre will start October 6th and the main branch will start October 13th. The opening dates were chosen by the Branch managers. The library is being cautious and watching the number of coronavirus cases. Cheryl Nardiello also mentioned that we do not have a Phase 4 plan as of yet. Richard Duvall mentioned that the Governor as allowed everyone to open up at 75% capacity.

George Demko questioned the schedule for cleaning the bathrooms in the main branch. We did just hire the second custodian and she will start next week and have two weeks training before the main branch opening. Al and Tara will work the scheduling to allow the bathrooms cleaned twice a day and we will open to the public. Audrey Orr suggested that the bathrooms not be open to the public, however the county recommended that if we are open, customers must have access. Cheryl Nardiello advised the Board that although there are 2 stalls in each bathroom, we have closed off one since there can only be one person in the bathroom at a time. Michele confirmed with Cheryl that October 27th will be a meeting with the managers to see how many more patrons would be allowed. Charles Dashiell verified that Phase 3 is a work in progress and it will be fine-tuned as circumstances improve. Cheryl showed a

report on how other Libraries on the Eastern Shore were re-opening. **Motion to approve:** Richard Duvall **Seconded by:** Charles Dashiell **Motion Approved.**

Approval for additional Funds for Bookmobile: The USDA grant is requiring us to put a Wheelchair lift in. The Wheelchair lift is \$9,531.00. Cheryl Nardiello requested Board approval for the Library to expense the additional money. The total cost of the new Bookmobile is \$275,566.39. We are getting \$100,000.00 from the state, the county is giving us \$50,000.00, we are getting \$50,000.00 from the USDA Grant. The total to be paid by the Library is \$75,566.39. The Board did already approve \$66,035.39. Audrey Orr asked if once the wheelchairs get up in the Bookmobile, if they would be able to manover around and Cheryl Nardiello did verify that. **Motion to Approve:** George Demko. **Seconded:** Maida Finch. **Motion Approved.**

Cheryl Nardiello made the comment that once the bookmobile does come, we will require approval for an additional \$10,000.00 for the wrap. The bookmobile will arrive white.

Motion to move into closed session for an employment matter made by: Maida Finch. **Seconded:** Richard Duvall. **Meeting Adjourned 4:20 pm.**

Next meeting will be October 20, 2020

Respectfully Submitted:



Dr. George Demko, Secretary